

# Northern Wyoming Community College District



## **DISTRICT POLICE**

Annual Security/ Fire Safety Report



## Emergency Number Quick Reference

<b>Emergency</b> .....	911
for Ambulance, Fire, or Crime in Progress	
<b>Non-Emergency - Call District Police</b> .....	307-674-6446 x4150
to report a crime or other non-emergency communication	
<b>Office of Student Life</b> .....	307-674-6446 x2300
<b>Office of Counseling</b> .....	307-674-6446 x2008
<b>Sheridan Police Department</b> .....	307-672-2413
<b>Gillette Police Department</b> .....	307-686-5250

## District Police

### Mission

We, the campus police department, exist to serve all people within our campus with respect, fairness and compassion. We are committed to the prevention of crime and protection of life and property; the preservation of peace, order & safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

With service to the Students as our foundation, we are driven by goals to enhance the quality of life, investigating problems as well as incidents, seeking solutions and fostering a sense of security on our campus. We nurture trust by holding ourselves to the highest standards of performance and ethics.

To fulfill its mission, the campus police are dedicated to providing a quality work environment and the development of its members through effective training and leadership.

### The District Police.....

The District Police Department is the law enforcement agency serving Northern Wyoming Community College District. The officers of the District Police Department are trained and certified under the guidelines of the Peace Officers Standards and Training Commission (POST) and have the authority of sworn police officers with full power of arrest under Wyoming State Statute on all property owned and controlled by the District, including all streets and state highways contiguous to and running through the campuses. The campuses share concurrent jurisdiction with local, county and state Law Enforcement agencies. The District Police Department maintains a close working relationship with those agencies. The District Police Department, through a cooperative agreement, works closely with the Buffalo, Gillette, and Sheridan Police Departments and enforces city and state laws within the jurisdiction of the cities of Buffalo, Gillette, and Sheridan. Officers are expected to exercise law enforcement authority in a manner consistent with the educational mission and purpose of the institution. Officers are dedicated to providing first-class service to the community. Officers patrol the campus on foot, by bicycle, and in vehicles. Officers are available 24 hours a day.

Crime statistics are compiled by coordination with the local police agencies and by an electronic record keeping system dedicated to the department.



**Crime Reporting Policy.....**

Every crime should be reported to law enforcement officials as soon as possible. This is the most effective way to ensure the well being of the campus community. If this is not possible for some reason, the crime should be reported to one of the following: dean of students in the Office of Residential Education and Housing, Director of Counseling Services, or to a faculty or staff member who the student is comfortable talking to about the crime.

The District Police will investigate every crime and request assistance from other state and local law enforcement agencies when needed. The District Police policies and practices are similar to the practices of local law enforcement agencies in the area.

Local police agencies provide information to the District Police Department on matters of criminal activity at off-campus recognized student activities. (This includes student organizations recognized by the District and any organization with off-campus housing facilities. At this time, there is no off-campus housing recognized by any campus organization.)

In the area of sexual assault, all faculty and staff are strongly encouraged to get the victim into a support environment through the Office of Counseling Services even if there is not a report filed with the District Police.

Confidential crime reporting is an essential, if not preferred, method of reporting. The primary point of crime reporting should be to the District Police Department or Office of Residential Education and Housing. If you choose to file a confidential report through the District Police, the chief of police or a designee of the District Police Department can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the District can keep an accurate record of the number of incidents involving students, employees and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution. It is the policy of the District to encourage the reporting of crimes even if the victim does not wish to file a complaint. All faculty and staff are informed of the policy at the back to school meetings each year and are encouraged to report any crime. Any information received will be reported to the District Police for crime reporting notifications, campus crime statistics reporting, and campus education programs. The chief of police at Northern Wyoming Community College District is responsible for the collection, reporting, and disseminating of the annual crime statistics from the local police agencies and campus security authorities for inclusion in the annual crime report.



**Timely Warnings.....**

Timely warnings are made about any occurrences that would pose a threat to the District communities through the District Police Department and the Vice President for Administration. These reports are distributed in various ways depending on the nature of the information. Among the methods used are e-mails, press releases, warning posters, campus meetings, and announcements.

**Emergency Preparedness.....**

The ultimate goal of emergency preparedness is to promote community safety, assure continuity of emergency response operations and restore normal District operations and services as quickly as possible following an emergency. The Crisis Management Plan identifies key decision makers and their roles during a campus emergency. The plan describes procedures that will be utilized during specifically identified severities of emergency.

**Response.....**

Northern Wyoming Community College District has established a multi-layered approach to emergency preparedness. This approach was developed and modeled with the Incident Life Cycle in mind. The Incident Life Cycle includes; Prevention, Preparedness, Response, Recovery, and Mitigation. Northern Wyoming Community College District has established a Crisis Management Plan to lay the foundation for emergency planning and response. This plan also establishes Response and Resource Teams to aid the district communities in times of crisis and sets standards for continuous review of policies and procedures. The Crisis Response and Resource Teams will immediately respond to campus emergencies in order to quickly mitigate the incident.

**Evacuation.....**

Buildings on campus have a notification system for emergency evacuation. In most buildings this is a fire alarm system. Some systems sound only an alarm while others give voice evacuation directions or announcements. Whenever the alarm system sounds and/or voice command for evacuation is sounded, everyone must leave the building or move to a safe location.

It is required of all departments to have an evacuation plan, which explains the emergency systems and evacuation procedures. This document is to be readily available and provide information such as emergency telephone numbers; evacuation personnel duties; designated meeting points; and building information such as whether the building has an automatic sprinkler system, smoke detection, and/or manual alarm pull stations. There are designated staff for all buildings on campus who serve as the key contact during an emergency. The Crisis Management Team provides Evacuation Training to individual departments. Contact the District Police Department at 307-674-6446 x4150 to set up training or for assistance in development of an Evacuation Plan.

The Residential Education and Housing Office distributes the following documents to students residing in District housing, "Residence Hall Safety Procedures and Rules". The document contains emergency evacuation and safety procedures for natural disasters.

The District Emergency Operations Plan calls upon all employees to be familiar with the Employee Quick Reference Emergency Information Handbook. For additional information on District emergency procedures and safety resources, consult a handbook located inside each classroom



**Emergency Notification.....**

Northern Wyoming Community College District has multiple campus-wide emergency notification systems that can rapidly provide mass notification during natural disasters or other emergencies to the Northern Wyoming Community College District community. The Chief of Police, in consultation with the President's Administration Team and the Crisis Management Team, will utilize the Emergency Operations Plan's incident typing and state of readiness conditions to determine if a notification is necessary, and if so, will determine the content of the notification. The District Police Department will initiate all notifications. Northern Wyoming Community College District will, without delay, and taking into account the safety of the community, determine the content of any notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Information regarding the response and notification policies will be distributed to the faculty and staff during annual meetings and to students during orientation sessions.

**District Website.....**

Up-to-date information regarding the status of the district is always available on the district's website. During and following emergency situations, information as it applies to the district's public will be posted on this Web page as it becomes available, including information about such things as district closure, etc. This Web page also provides links to department-specific information (i.e., entertainment venue and program changes, class schedules, and emergency operations procedures). In the event of an emergency situation or campus crises, it is the responsibility of each department to update the Web page with department-specific information as it becomes available. Other information will be posted as deemed appropriate.

**District E-mail.....**

Mass e-mails will be used to provide students, faculty and staff with information regarding potential threats to the safety and security of the campus community. E-mails will also be used as a way to notify students, faculty and staff of emergency situations and keep them updated on the situation. The university employs the following types of e-mails:

- **Informational:** any communication that increases the awareness of campus activities, events, or services (i.e., parking disruptions).
- **Operational:** communication that requires some action on the recipient's part or a required notification by the university (i.e., a message about benefits eligible information).
- **Official:** a non-urgent communication from an executive officer (i.e., a message from the university president).
- **Emergency:** an emergency announcement from an executive officer regarding an imminent event, such as a tornado warning.

**Testing and Evaluation.....**

Northern Wyoming Community College District will test the emergency response and evacuation procedures at least once per calendar year.

**Missing Community Member.....**

If a member of the Northern Wyoming Community College District community has reason to believe that a student or employee is missing, they must immediately contact the Northern Wyoming Community College District Police Department. Missing person reports can be made via the guidelines outlined in the "Crime Reporting" section in this pamphlet.

When making notification, provide as much information as possible regarding the missing person including: a physical description; what they were wearing when last seen; where they were last seen; what physical condition they were in when last seen; if they are driving or have a vehicle and its description; and whom they were with. In addition, report any information you are aware of related to medical or other special conditions.



All possible efforts are made to locate the student/employee to determine his or her state of health and well-being though the collaboration with local law enforcement, Student Affairs (student), affiliated District department (employee) and other resources as available.

District Police will immediately notify or follow-up (if report already filed) on the status of the missing person with appropriate law enforcement agencies. Concurrently, District officials will endeavor to determine the student/employee whereabouts through contact with friends and associates.

Students may designate a confidential emergency contact in the event they are determined to be missing for more than 24 hours. More information about emergency contact information collection practices is available from the Residential Education and Housing Office and the Office of the Dean of Students. Designated emergency contact information will be disclosed only to authorized District personnel, except in cases where the information can be used in furtherance of a missing person investigation in which case information will be released to law enforcement officials.

If located, verification of the student/employee state of health and intention of returning to the campus is made. If a need is identified and as appropriate, a referral will be made to professional counselor(s) and/or medical practitioners. If not located, the District Police Department is required to notify the custodial parent or guardian (student under 18) and/or student/employee missing person designated emergency contact(s) to advise on missing status and determine if they know of the whereabouts of the missing person no later than 24 hours after the time an individual is determined missing. In all cases, the District Police Department will inform any appropriate law enforcement agency that the student/employee is missing no later than 24 hours after the time the individual is determined missing. District administrators and staff will cooperate and assist the investigative agency in all ways prescribed by prevailing law. Upon closure of the investigation, the District Police Department will notify custodial parent/guardian (student under 18), any missing person designated emergency contacts and either the Dean of Students (student) or the Director of the employee-affiliated Department of the status of the case.

**Campus Prevention Activities.....**

Students, faculty, and staff should report potential safety or security hazards by calling the District Police Department at 307-674-6446 x4150 or the Physical Plant at 307-674-6446 x2900.

The District Police Department presents a variety of safety and crime prevention programs at least once a year and also by request. These programs include Basic Personal Safety, Personal Property Theft Deterrence, and Who We Are: An Overview of District Police Services. Information concerning safety and security is regularly provided to students, faculty, and staff by crime alert bulletins, news releases, and presentations.

District Campus safety and security programs are presented to incoming freshmen at orientation, to the on-campus residents as part of their regular programming during the year, to faculty and staff at back to school meetings and various other meetings throughout the year, and new employees during New Employee Orientation.

**Maintenance of Campus Facilities.....**

Proper lighting and building security are major factors in reducing crime on campus. The Physical Plant maintains the District buildings and grounds with a concern for safety and security. Inspections of campus facilities are conducted regularly, and repairs are made as quickly as possible. Individuals should report potential safety and security hazards, such as broken locks and windows. All members of the campus community are encouraged to report safety and security hazards to the Physical Plant or District Police.



**Access to Northern Wyoming Community College District Grounds and Buildings**

Northern Wyoming Community College District grounds are open to visitors on a daily basis with tours available through the Office of Admissions. Vehicular access to campus is carefully controlled by uniformed officers of the District Police Department. Visitor parking is allowed in designated areas or by temporary permit only. To obtain parking permission, please see the Information Desk in the Whitney Building (Sheridan) or the Main Building (Gillette).

Academic and administrative buildings are locked after normal working hours and residence halls are controlled by District Housing Policy. Every effort is made to insure that all residence halls are free from uninvited guests. Residence halls are locked 24 hours a day. Visitors must be registered with the Resident Assistants and must be escorted by their host at all times.

**Alcohol and Drug Policy.....**

Northern Wyoming Community College District strictly prohibits the possession, use, or distribution of marijuana, cocaine, LSD, or any hallucinogens or other controlled substances by anyone in a campus facility or on property owned or controlled by the District. NWCCD policy also prohibits the manufacture, sale, possession, or use of alcohol on District property or at official District activities by students and employees. NWCCD is a drug free campus. Any individual known to be possessing, using, or distributing such drugs or alcohol is subject to disciplinary actions and possible arrest, imprisonment, or fine according to state and federal law.

For further information, contact the District Police Department at 307-674-6446 x4150.

**Drug and Alcohol Abuse Education.....**

Northern Wyoming Community College District assists students in finding alternatives to alcoholic beverages to promote social interaction and stress reduction. NWCCD also provides services for students who experience alcohol related difficulties.

For students with substance abuse problems or concerns, assistance is available through the NWCCD Counseling Center. Experienced professional counselors offer support for students in an atmosphere of understanding and confidentiality. Counseling Services offers individual assessment and referral to both on- and off-campus resources.

Anyone aware of substance abuse problems that exist with friends, roommates, classmates, District personnel, or family members is encouraged to consult a counselor at Counseling Services. Remaining silent or waiting until the situation is out of control is neither respectful nor responsible.

**Sexual Assaults: Reporting a Rape or Sexual Assault.....**

As soon as possible following an incident of rape or sexual assault, a victim should report the incident to the District Police at 307-674-6446 x4150. Reporting to the District Police can help:

- 1) Protect you and others from future victimization;
- 2) Apprehend the assailant;
- 3) And open options regarding criminal prosecution, action against the perpetrator, and District disciplinary action.

When you report a sexual assault, a District Police officer will gather information from you concerning the specifics of the incident. These questions are necessary to obtain a description of your assailant, where the crime occurred, who may have been present, and other data pertinent to investigation and prosecution.

Reporting a sexual assault and choosing to prosecute are two separate things. When you file a report, you are encouraged to continue with legal proceedings or with District disciplinary action.

After the report is filed, a rape or sexual assault victim is escorted to a local hospital for a medical examination. The medical examination is necessary to eliminate the possibility of venereal disease and other contagious diseases and obtain necessary lab specimens for prosecution.



Do not shower, bathe, or change clothes. If you do, vital evidence may be lost. Do not brush your teeth. All evidence is needed when the medical examination is performed after the sexual assault.

The District Police report is important whether or not prosecution is desired. The District Police will also assist you in reporting a sexual assault to the Buffalo, Gillette, or Sheridan Police Departments or to the Campbell, Johnson, or Sheridan County Sheriff's Departments if the incident occurred in the jurisdiction of either of these agencies.

If you choose not to report sexual assault to the police. While reporting to the police is the best method for dealing with rape and sexual assault, it is essential that it be reported to someone so that at least support activities can be provided to victims.

**Changing Classes and Living Accommodations for Sexual Assault Victims.....**

If you are the victim of sexual assault, you are entitled to changes in academic and living situations if these changes are reasonably available. To request such changes, contact the Dean of Students, Office of Residential Education and Housing, or Counseling Services.

**Sanctions.....**

Students found guilty of violations of the conduct standards relating to assault, sexual assault, and other forms of violence are subject to the full range of disciplinary sanctions outlined in the Student Handbook. Possible sanctions include, but are not limited to, expulsion, dismissal, suspension, probation, warnings, restitution, fines, and a loss of privileges. District disciplinary proceedings may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus.

The Counseling Services or the Office of Residential Education and Housing will provide assistance to any accuser/victim in reporting crimes to law enforcement authorities.

Both the accuser and the accused may have a District advisor present during disciplinary proceedings who may give the student counsel or encouragement on matters either substantive or procedural and who may assist in the student's defense if requested by the student. Both will be informed of the outcome of the proceeding.

**Procedures for On-Campus Disciplinary Action.....**

Any member of the District community may file charges against a student for violence and misconduct. Charges shall be prepared in writing and directed to the dean of students. Detailed filing and hearing procedures and regulations are listed in the Student Handbook. The complainant and the accused have the right to be assisted by a District advisor and to have that advisor present during the hearing. District advisors may assist in the preparation for the hearing and speak for the parties. Following the final decision of the hearing body, both the victim and the accused will be informed of the determination and any recommended sanctions.

**Sex Offender Registration.....**

If you wish to view a list of registered sex offenders in Campbell, Johnson, or Sheridan Counties, please visit the following website <http://wysors.dci.wyo.gov/sor/>. A departmental representative will be able to answer any questions you may have regarding the information. Sex offender information can also be obtained through the Wyoming Division of Criminal Investigation website <http://attorneygeneral.state.wy.us/dci/sofaq.html>.



**Annual Disclosure and Distribution.....**

The chief of police at Northern Wyoming Community College District is responsible for the collection, reporting, and disseminating of the annual crime statistics from the local police agencies and campus security authorities. This information is included in the annual crime report following the guidelines of the code of federal regulations.

By October 1 of each year, notification of the new annual disclosure report is provided to students by electronic mail and to employees by electronic mail with one-click hyperlinks to the report on the District Web page. A hard copy of the report is available at the District Police Department, Office of the Vice President for Administration, and the Admissions Office. The availability of the annual security report to prospective students and employees is provided upon request to the departments mentioned above. The crime statistics are also submitted to the U.S. Department of Education every year as prescribed by the department.

## Safety Tips on Campus

**Personal Safety.....**

- The keys to personal safety are awareness and assertiveness.
- Look assertive, confident, and aware of your surroundings.
- Trust your intuition. If a particular situation makes you feel uncomfortable or unsafe, choose an alternative. Don't be afraid to ask for help.
- Keep keys accessible and wear comfortable clothing for added safety and defense.
- Turn around and confront someone you think is following you; the surprise of a hostile look will deter most assailants.
- In attempted sexual assaults, approximately half of the women escape if they scream, and up to 85 percent escape if they physically resist quickly and vigorously. Trust your instincts.
- Know vulnerable targets of the assailant; eyes, nose, throat, stomach, kneecaps, and groin.

**Home Safety.....**

- Make a habit of keeping your doors locked. Lock your doors when sleeping, or when leaving a roommate asleep inside.
- Do not leave valuables in open view. Take valuables home during vacation.
- Never prop open doors.
- Never allow unknown persons to enter your room. Report suspicious individuals to the DPD.
- Require identification and authorization from maintenance staff requesting access to your room.
- Report to the resident hall staff all door, locks, and windows that are in need of repair.
- Be suspicious of unknown persons loitering or checking doors in your hall, and call District Police Department, 307-674-6446 x4150 or 911.
- Backpacks, purses, book bags, etc., should never be left unattended



**Sheridan College**

3059 Coffeen Avenue  
Sheridan, WY 82801

Criminal Offenses Calendar Year

On-campus	2008	2009	2010
a. Murder / Non-negligent manslaughter	0	0	0
b. Forcible sex offenses (including forcible rape)	1	0	0
c. Non-forcible sex offenses	0	0	0
d. Robbery	0	0	0
e. Aggravated assault	0	0	0
f. Burglary	0	0	6
g. Motor vehicle theft	0	0	0
h. Arson	0	0	0
i. Negligent manslaughter	0	0	0
j. Hate Crimes	0	0	0
k. Fires	0	0	1

On-campus Residence Halls

a. Murder / Non-negligent manslaughter	0	0	0
b. Forcible sex offenses (including forcible rape)	1	0	0
c. Non-forcible sex offenses	0	0	0
d. Robbery	0	0	0
e. Aggravated assault	0	0	0
f. Burglary	0	0	4
g. Motor vehicle theft	0	0	0
h. Arson	0	0	0
i. Negligent manslaughter	0	0	0
j. Hate Crimes		0	0
k. Fires		0	1

Arrests

On-campus

a. Liquor law violations	79	69	76
b. Drug law violations	3	6	12
c. Illegal weapons possessions	0	3	1

On-campus Residence Halls

a. Liquor law violations	74	55	56
b. Drug law violations	3	4	8
c. Illegal weapons possessions	0	0	0

Disciplinary Actions

All students arrested also receive disciplinary action.

Note: Reporting period is January 1 – December 31



**Gillette College**

300 West Sinclair  
Gillette, WY 82718

Criminal Offenses Calendar Year

On-campus	2008	2009	2010
a. Murder / Non-negligent manslaughter		0	0
b. Forcible sex offenses (including forcible rape)		0	0
c. Non-forcible sex offenses		0	0
d. Robbery		0	0
e. Aggravated assault		0	0
f. Burglary		0	0
g. Motor vehicle theft		0	0
h. Arson		0	0
i. Negligent manslaughter		0	0
j. Hate Crimes		0	0
k. Fires		0	0

On-campus Residence Halls

a. Murder / Non-negligent manslaughter		0	0
b. Forcible sex offenses (including forcible rape)		0	0
c. Non-forcible sex offenses		0	0
d. Robbery		0	0
e. Aggravated assault		0	0
f. Burglary		0	0
g. Motor vehicle theft		0	0
h. Arson		0	0
i. Negligent manslaughter		0	0
j. Hate Crimes		0	0
k. Fires		0	0

Arrests/MIC/MIP

On-campus			
a. Liquor law violations		0	9
b. Drug law violations		0	0
c. Illegal weapons possessions		0	0

On-campus Residence Halls

a. Liquor law violations		0	6
b. Drug law violations		1	1
c. Illegal weapons possessions		0	0

Disciplinary Actions

All students arrested also receive disciplinary action.

Note: Reporting period is January 1 – December 31



OPE ID: 00393000

**Sheridan College Johnson County**

235 Main Street  
Buffalo, WY 82834

Criminal Offenses Calendar Year

On-campus	2008	2009	2010
a. Murder / Non-negligent manslaughter			0
b. Forcible sex offenses (including forcible rape)			0
c. Non-forcible sex offenses			0
d. Robbery			0
e. Aggravated assault			0
f. Burglary			0
g. Motor vehicle theft			0
h. Arson			0
i. Negligent manslaughter			0
j. Hate Crimes			0
k. Fires			0

Arrests/MIC/MIP

On-campus	2010
a. Liquor law violations	0
b. Drug law violations	0
c. Illegal weapons possessions	0

Disciplinary Actions

All students arrested also receive disciplinary action.

Note: Reporting period is January 1 – December 31



**Sheridan College Main Street**

171 N. Main Street  
Sheridan, WY 82801

Criminal Offenses Calendar Year

On-campus	2008	2009	2010
a. Murder / Non-negligent manslaughter			0
b. Forcible sex offenses (including forcible rape)			0
c. Non-forcible sex offenses			0
d. Robbery			0
e. Aggravated assault			0
f. Burglary			0
g. Motor vehicle theft			0
h. Arson			0
i. Negligent manslaughter			0
j. Hate Crimes			0
k. Fires			0

Arrests/MIC/MIP

On-campus	2008	2009	2010
a. Liquor law violations			0
b. Drug law violations			0
c. Illegal weapons possessions			0

Disciplinary Actions

All students arrested also receive disciplinary action.

Note: Reporting period is January 1 – December 31



**Sheridan College Broadway Center**

245 Broadway  
Sheridan, WY 82801

Criminal Offenses Calendar Year

On-campus	2008	2009	2010
a. Murder / Non-negligent manslaughter			0
b. Forcible sex offenses (including forcible rape)			0
c. Non-forcible sex offenses			0
d. Robbery			0
e. Aggravated assault			0
f. Burglary			0
g. Motor vehicle theft			0
h. Arson			0
i. Negligent manslaughter			0
j. Hate Crimes			0
k. Fires			0

Arrests/MIC/MIP

On-campus	2008	2009	2010
a. Liquor law violations			0
b. Drug law violations			0
c. Illegal weapons possessions			0

Disciplinary Actions

All students arrested also receive disciplinary action.

Note: Reporting period is January 1 – December 31



**Sheridan College Construction Technology Building**

Brooks Street  
Sheridan, WY 82801

Criminal Offenses Calendar Year

On-campus	2008	2009	2010
a. Murder / Non-negligent manslaughter			0
b. Forcible sex offenses (including forcible rape)			0
c. Non-forcible sex offenses			0
d. Robbery			0
e. Aggravated assault			0
f. Burglary			0
g. Motor vehicle theft			0
h. Arson			0
i. Negligent manslaughter			0
j. Hate Crimes			0
k. Fires			0

Arrests/MIC/MIP

On-campus	2008	2009	2010
a. Liquor law violations			0
b. Drug law violations			0
c. Illegal weapons possessions			0

Disciplinary Actions

All students arrested also receive disciplinary action.

Note: Reporting period is January 1 – December 31



**Sheridan College Wyoming Culinary Institute**

1841 S. Sheridan Avenue  
Sheridan, WY 82801

Criminal Offenses Calendar Year

On-campus	2008	2009	2010
a. Murder / Non-negligent manslaughter			0
b. Forcible sex offenses (including forcible rape)			0
c. Non-forcible sex offenses			0
d. Robbery			0
e. Aggravated assault			0
f. Burglary			0
g. Motor vehicle theft			0
h. Arson			0
i. Negligent manslaughter			0
j. Hate Crimes			0
k. Fires			0

Arrests/MIC/MIP

On-campus	2008	2009	2010
a. Liquor law violations			0
b. Drug law violations			0
c. Illegal weapons possessions			0

Disciplinary Actions

All students arrested also receive disciplinary action.

Note: Reporting period is January 1 – December 31



**Sheridan College Spear-O-Wigwam**

Criminal Offenses Calendar Year

On-campus	2008	2009	2010
a. Murder / Non-negligent manslaughter			0
b. Forcible sex offenses (including forcible rape)			0
c. Non-forcible sex offenses			0
d. Robbery			0
e. Aggravated assault			0
f. Burglary			0
g. Motor vehicle theft			0
h. Arson			0
i. Negligent manslaughter			0
j. Hate Crimes			0
k. Fires			0

Arrests/MIC/MIP

On-campus	2008	2009	2010
a. Liquor law violations			0
b. Drug law violations			0
c. Illegal weapons possessions			0

Disciplinary Actions

All students arrested also receive disciplinary action.

Note: Reporting period is January 1 – December 31



**Geography definitions from the Clery Act.....**

**On-campus:** Defined as (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

**Non-campus building or property:** Defined as (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public property:** Defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities within the campus or immediately adjacent to and accessible from the campus.

The Northern Wyoming Community College District crime statistics do not include crimes that occur in privately owned homes or businesses within or adjacent to the campus boundaries.