

Progress Reports

2010 SPRING

- If you are a first-time borrower or if you are on Financial Aid Probation at Sheridan College/Gillette Campus, your loan will not be available until February 25, 2010.
- You must submit a progress report (available in the Financial Aid Office on February 12, 2009), signed and dated by your instructors.
- Reports that indicate less than satisfactory progress do not entitle you to your loan.
- If you are registered for second 8-week classes, and the classes determine your enrollment status, be advised that you may not receive your loan until 2 weeks into the class.
- Refer to the Financial Aid Section in the College Catalog or the Financial Aid website and review the “Policies and Practices Governing Student Financial Assistance.” You are responsible for reading the terms and conditions for financial aid.
- Please stop at the Financial Aid Office to obtain a release form, before going to the Business Office. **The Business Office will not release any loans without this release form.**



Satisfactory Progress Report



Student Name _____ Student ID _____

Email Address _____ Please indicate semester: Fall Spring

Instructors:

This student has applied for an educational loan as a first time borrower or is currently on financial aid probation. Conditional upon this borrower receiving their financial loan, the student must be making satisfactory progress in their course of study. Please sign this report and verify that the student is attending class and is earning a "D" or better at this time.

Student:

Loans will not be available to first-time borrowers or students on financial aid probation until 30 days into the semester. Students must submit a progress report no earlier than one week prior to disbursement for review. If you have not started in a FLEX, Self Directed Learning, or eight week course, and the course determines your enrollment status, you will not be eligible to receive your loan until academic progress has been determined. Once the Financial Aid Office has verified that a signed award letter is on file and the student has shown academic progress in their coursework, a release form shall be issued to the student to pick up any available refund check in the Business Office.

As a financial aid recipient, you are required to read the "Policies and Practices Governing Student Financial Assistance" found at: <http://www.sheridan.edu/sc/financialaid/policies.aspx>. As a federal aid recipient, students are required to maintain at least a 2.0 gpa. Any first-time borrower or student on financial aid probation who is not showing satisfactory progress in one or more courses may not be eligible for a student loan. Failure to maintain this gpa may result in your loan being reduced, cancelled, and/or future financial aid suspension.

Online Classes: Instructors can email student progress information to Donna in the Sheridan College Financial Aid Office at dmet@sheridan.edu or Fran in the Gillette College Financial Aid Office at fdow@sheridan.edu

Course Name	Credits	Satisfactory or Unsatisfactory	Instructor Signature	Date

Instructor comments

I have read and understand the "Policies and Practices Governing Student Financial Assistance."

Student Signature

Date

For Financial Aid Office Use

Date Registration Checked _____ # of Credits _____ FAO Initials _____